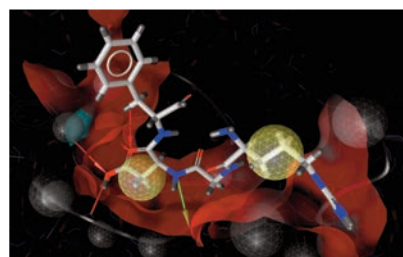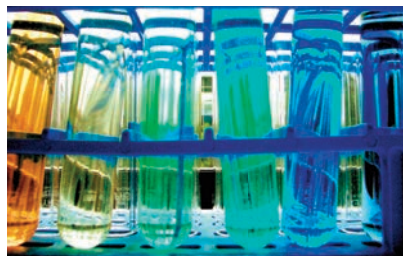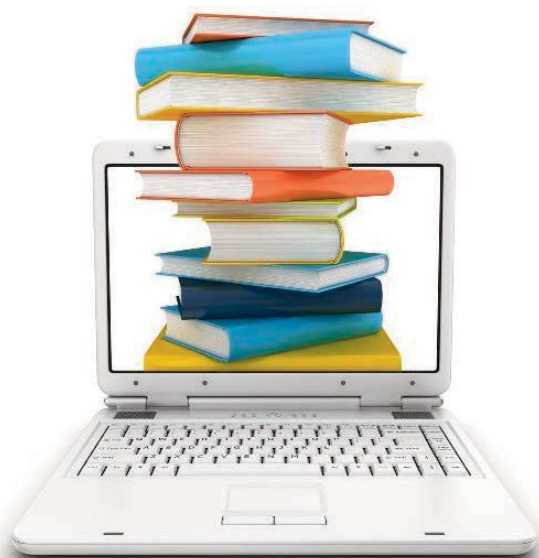## UCD Policies & guidelines available through our website:

- UCD Code of Good Practice in Research
- UCD Research Ethics Policy
- UCD Research Ethics Committee Procedures
- Seeking informed consent
- Personal data protection and confidentiality
- Data storage and retention
- Research with vulnerable groups (elderly, with disabilities, minors, incarcerated etc.)
- Research with UCD students
- Home visits and face to face interviews
- Gender representation in research
- Expenses and incentives guidelines

All policies & guidelines are available at:

http://www.ucd.ie/researchethics/policies_guidelines/

UCD Research Ethics & Integrity

Supporting you and your research by promoting best practice

For more information:

Visit our website:
www.ucd.ie/researchethics

Contact us by email:
research.ethics@ucd.ie

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Ethical Review in UCD

Our office coordinates ethical review of research proposals involving human subjects, personal data, and animals. We process incoming applications and act as a link between researchers and research ethics committees in UCD.

Full ethical review:
- Apply online via *Infohub* (staff – Research tab) or *SISweb* (students – Programme Services tab)
- Complete the relevant application form and prepare your supporting documents and upload them as part of your online submission
- Take note of the deadline for submissions
- For step-by-step guidance visit our website

Exemptions from full review:
- Check if your project is eligible for exemption
- Complete the Exemption form and submit it by email to exemptions.ethics@ucd.ie
- For step-by-step guidance visit our website

Animal research:
For all information regarding ethical review of animal research in UCD, please visit AREC Intranet via our website. Please note that access is restricted to UCD staff members only.

Professional Advice

We provide professional advice and one-to-one consultation service to all researchers in UCD on the following topics:

- **Ethical review in UCD** application and supporting documents requirements, submission process, approval process etc.

- **General ethical issues** relating to research with diverse human populations, use of personal data, research data storage & archiving etc.

- **Ethics & funded research**: screening reports and ethics self-assessment statements in major national and EU funding programmes such as Horizon2020, Science Foundation Ireland etc.

- We offer our expertise to co-funded programmes, research centers, consortia, other units within UCD, and we are available to join committees and working groups if required

Training & Resources

Workshops:
Introduction to Research Ethics *(provided by Human Research Ethics Committee)*

Research Ethics for Supervisors
(provided by Human Research Ethics Committee)

How to apply for ethical review and why?
(provided by UCD Research Ethics & Integrity)

Research Integrity resources:
EPIGEUM Research Integrity Online courses
COPE – Committee on Publication Ethics Guidelines
UKRIO - UK Research Integrity Office

Ethical compliance & best practice resources:
We compile and update a range of resources on the following topics:

- International Law
- National legislation
- Ethical best practice
- Specific areas of research ethics (research with children, vulnerable populations, human tissues, stem cell research, oral history etc